Pork Avenue™
TRAINING PORTAL

# Enrolling in a Course
Step-by-Step Guide

www.porkavenuetraining.com

As an administrator on your farm, it is important to understand that there are two sides of Pork Avenue available to you.

The LEARNER side – Be a student. Complete lessons or browse our on-line catalog. View Pork Avenue just like your staff.

The ADMINISTRATOR side – Manage your farms. Add users, assign lessons, and run reports.

1
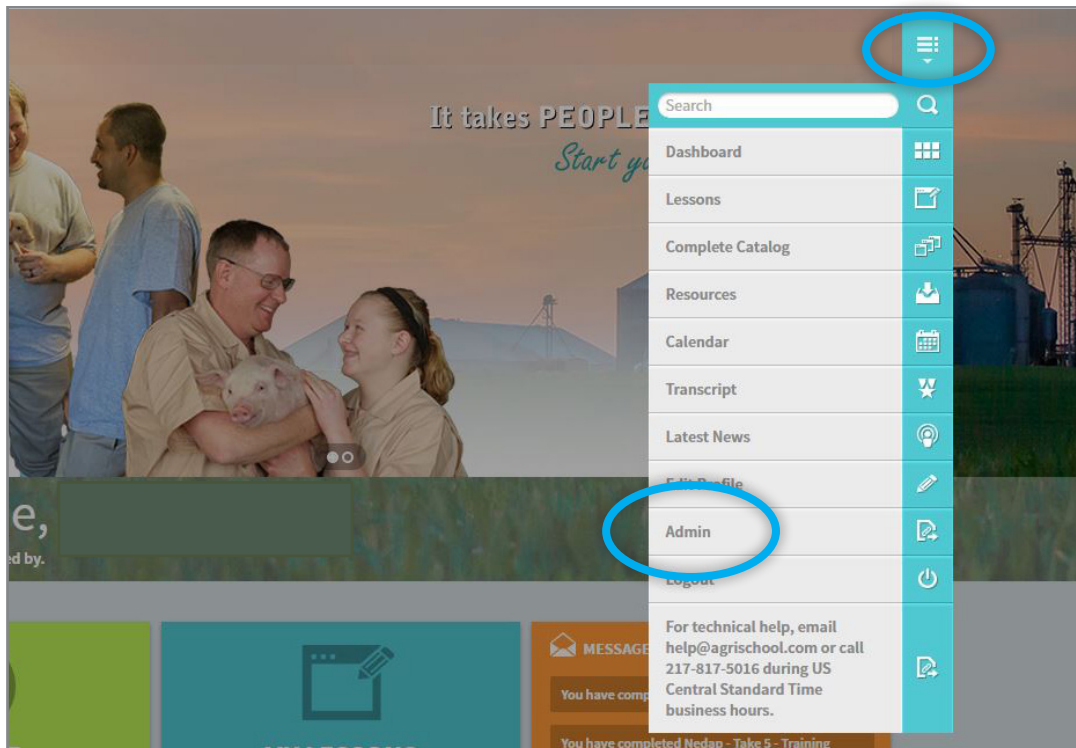
Once you have logged into Pork Avenue Training Portal, you need to move from the learner side of Pork Avenue, to the admin side so you can manage enrollments on your farm. Click on the icon that is near the upper right of the page that resembles a drop down menu. Select "Ad-min". This will launch the administrator side of the site, which allows you to manage your farm.

2
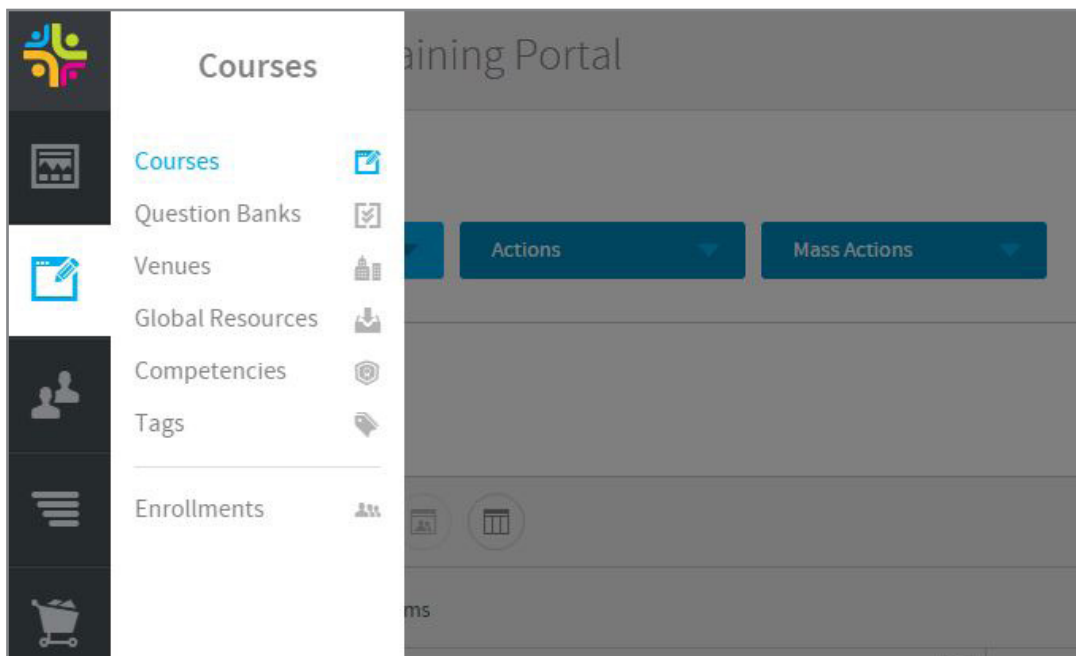
From the Admin side, you need to find the course list, represented by a pencil and paper icon. Select "Courses" from this submenu.

3

Agrischool Training Portal

Courses

[Add New ▼] [Actions ▼] [Mass Actions ▼]

▽ Add Filter

21 - 40 of 420 items |◀ ◀ 1 **2** 3 4

☰	Name ▲ ▽	Category ▶ ▽	Type ▶
☑	1.01spa - Día Uno Cuidado del Cerdito - Introducción a la partera o partero de Noche	01 Pigs: Farrowing ~ Cerdos: Maternidad	Online Course
☐	1.02eng - Day One Pig Care - Monitoring Sows as they Farrow	01 Pigs: Farrowing ~ Cerdos: Maternidad	Online Course
☑	1.02spa - Día Uno Cuidado del Cerdito - Monitoreo a las cerdas que están pariendo	01 Pigs: Farrowing ~ Cerdos: Maternidad	Online Course
☑	1.03eng - Day One Pig Care - Colostrum Management	01 Pigs: Farrowing ~ Cerdos: Maternidad	Online Course
☑	1.03spa - Día Uno Cuidado del Cerdito - Manejo del Calostro	01 Pigs: Farrowing ~ Cerdos: Maternidad	Online Course
☐	1.04eng - Day One Pig Care - Fostering	01 Pigs: Farrowing ~ Cerdos: Maternidad	Online Course
☐	1.04spa - Día Uno Cuidado del Cerdito - Día 1 Adopciones	01 Pigs: Farrowing ~ Cerdos: Maternidad	Online Course
☐	1.05eng - Take 5 - Rupture Repair	01 Pigs: Farrowing ~ Cerdos: Maternidad	Online Course

Select all the courses you would like to enroll your users in. Once you have done this, click the blue "Enroll Users" button on the right side of your screen.

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Agrischool Training Portal

Enroll Users

Users

There are 0 users selected

[Kayla] [+]

Kayla Owens

Course

1	**1.03eng - Day One Pig Care - Colostrum Management** *Online Course*
2	**1.02spa - Día Uno Cuidado del Cerdito - Monitoreo a las cerdas que están pariendo** *Online Course*
3	**1.01spa - Día Uno Cuidado del Cerdito - Introducción a la partera o partero de Noche** *Online Course*
4	**1.03spa - Día Uno Cuidado del Cerdito - Manejo del Calostro** *Online Course*

[Add Courses]

Once you have arrived at the Enroll Users page, type the names of the users you would like to enroll in the course. As you begin typing, a menu will drop down below that will allow you to easily select the name you are typing out. Don't forget to enroll yourself!

Pork Avenue
TRAINING PORTAL

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Users

Enroll

...are 1 users selected

Owens ⊗ | ➕
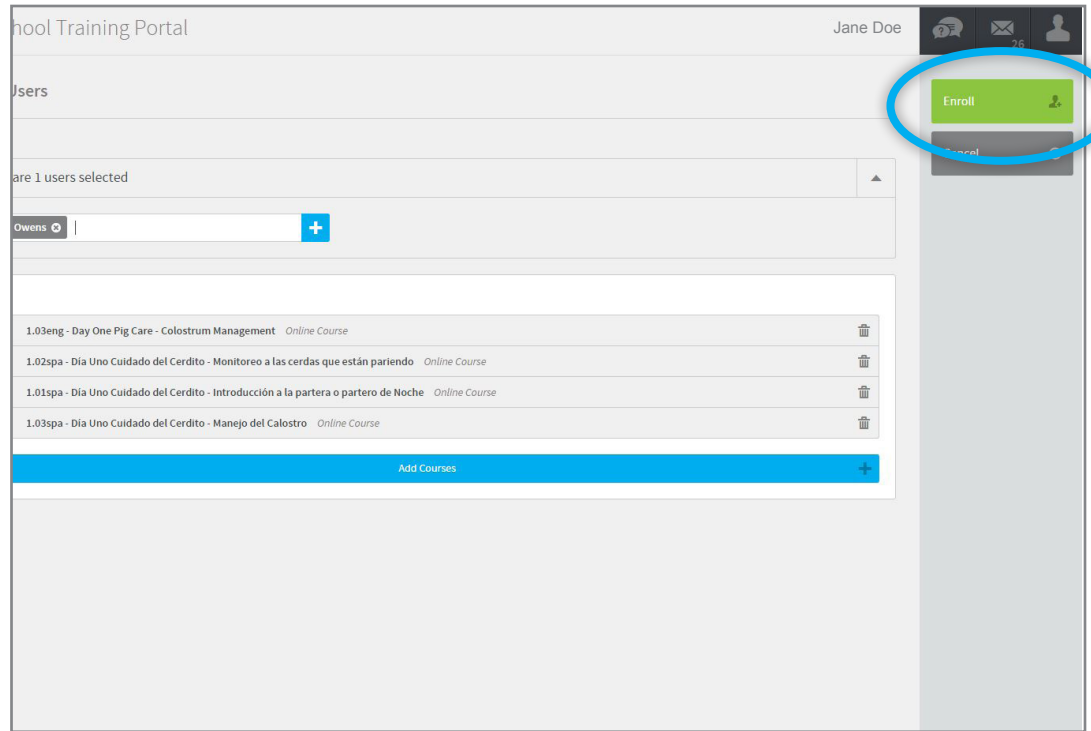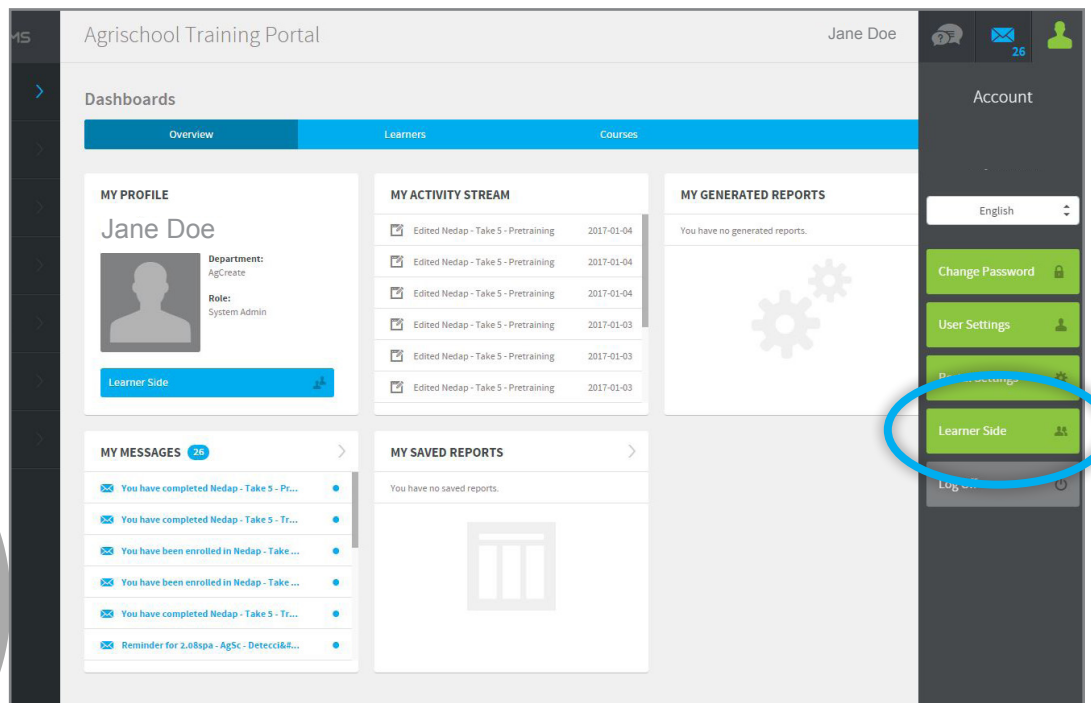
1.03eng - Day One Pig Care - Colostrum Management   *Online Course* 🗑
1.02spa - Día Uno Cuidado del Cerdito - Monitoreo a las cerdas que están pariendo   *Online Course* 🗑
1.01spa - Día Uno Cuidado del Cerdito - Introducción a la partera o partero de Noche   *Online Course* 🗑
1.03spa - Día Uno Cuidado del Cerdito - Manejo del Calostro   *Online Course* 🗑

Add Courses ➕

After you have selected all of the users click the green "Enroll" button. Now you have enrolled users into the course!

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Agrischool Training Portal   Jane Doe

Dashboards

| Overview | Learners | Courses |

MY PROFILE

Jane Doe

Department:
AgCreate

Role:
System Admin

Learner Side

MY MESSAGES 26 ⟩
✉ You have completed Nedap - Take 5 - Pr... ●
✉ You have completed Nedap - Take 5 - Tr... ●
✉ You have been enrolled in Nedap - Take ... ●
✉ You have been enrolled in Nedap - Take ... ●
✉ You have completed Nedap - Take 5 - T... ●
✉ Reminder for 2.08spa - AgSc - Detecci&#... ●

MY ACTIVITY STREAM
Edited Nedap - Take 5 - Pretraining   2017-01-04
Edited Nedap - Take 5 - Pretraining   2017-01-04
Edited Nedap - Take 5 - Pretraining   2017-01-04
Edited Nedap - Take 5 - Pretraining   2017-01-03
Edited Nedap - Take 5 - Pretraining   2017-01-03
Edited Nedap - Take 5 - Pretraining   2017-01-03

MY GENERATED REPORTS
You have no generated reports.

MY SAVED REPORTS ⟩
You have no saved reports.

Account

English

Change Password 🔒
User Settings
Learner Side
Log o...

To check out the new lesson, you will need to go back to the learner side of the site. Click on the icon at the top, right of your screen that resembles a silhouette of a person. A drop down menu will appear from which you will select "Learner Side." This will take you back to the learner side, where you can confirm that you enrolled yourself correctly. Get ready to enjoy the new lesson!

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